

**AGENDA**  
**FLAT RIVER COMMUNITY LIBRARY**

**BOARD MEETING**  
**March 12, 2025**

1. Call to order and roll call:
2. Approval of agenda:
3. Approval of minutes:  
    Board meeting February 2025
4. Public Comments:
5. Financial Reports:
  - a. County Penal Fines for February 2025
  - b. Accounts Payable for February 2025
  - c. Monthly Financials
6. Library Director's Report:
  - a. Suggestion Box Comments
7. Questions from the Board:
8. Unfinished Business:
9. Committees:
10. New Business:
  - a. Space Utilization Study update
11. Public Comment:
12. Other:
13. Board Member Comment:
14. Items for next agenda
15. Future Dates:
  - a. Next Board Meeting- 6:30 p.m. Wednesday: April 9, 2025
16. Call to Adjourn

**The regular meetings of the Flat River Community Library Board are held on the second Wednesday of the month at 6:30 p.m.**

**Stefanie Reed, Director**

The Flat River Community Library Board recognizes the value of public comment and the importance of allowing members of the public to express themselves on Library matters.

Any person or group wishing to address the Board shall be requested to provide:

- A. Their name & address;
- B. Group affiliation, if and when appropriate;
- C. Topic to be addressed.

To permit fair & orderly public expression, the Board shall provide a period for public participation at public meetings of the Board and publish rules to govern such participation in Board meetings and in Board committee meetings. The rules shall be administered and enforced by the presiding officer of the meeting.

Members of the public requesting that a topic be added to the agenda must contact the director or board president with their request one week in advance of the meeting.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business.
- B. Anyone with concerns related to the operation of the library or to matters within the authority of the Board may participate during the designated public participation portions of a meeting.
- C. Participants must first be recognized by the presiding officer.
- D. Each statement made by a participant shall be limited to three (3) minutes duration.
- E. During the portion of the meeting designated for public participation, no participant may speak more than once on the same topic.
- F. Participants shall direct all comments to the Board and not to staff or other participants.
- G. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- H. The presiding officer may:
  - a. Interrupt, warn, or terminate a participant's session when they make comments that are repetitive, obscene, and/or comments that constitute a true threat (i.e. statements meant to frighten or intimidate one (1) or more specified persons into believing that they will be seriously harmed by the speaker or someone acting at the speaker's behest);
  - b. Request any individual to stop speaking and/or leave the meeting when that person behaves in a manner that is disruptive of the orderly conduct and/or orderly progress of the meeting;
  - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the conduct and/or orderly conduct of the meeting as to warrant such action;
  - e. Waive these rules.

Pursuant to the Open Meetings Act (Act 267 of 1976), the Board may occasionally hold meetings virtually. The Board is not responsible for any technology failures that prevent or disrupt any individual from attending remotely.

Audio or video recording are permitted subject to the following conditions:

- A. No obstructions are created between the Board and the audience.
- B. No interviews are conducted in the meeting room while the Board is in session.
- C. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session.

FLAT RIVER COMMUNITY LIBRARY  
PROPOSED MINUTES  
February 12, 2025

Chairperson Darci Ward Cole called the meeting to order at 6:30 P.M.

Present: City of Greenville: Chairperson Darci Ward Cole, Laurel Christensen  
Eureka Township Holly Schmeltzer  
Fairplain Township: Vanessa Marr, Dawn Wyckoff  
Montcalm Township: Doug Crowley, Pam Nichols

Absent: Eureka Township: Maureen Burns

Others Present: Director Reed  
Jim Marr

Schmeltzer moved to approve the Agenda of the February 12, 2025 meeting. Support. Unanimously approved.

Schmeltzer moved to approve the minutes of the January 8, 2025 meeting. Support. Unanimously approved.

Wyckoff moved to accept the accounts financial portion of the Treasurer's report for January 2025. Support. Unanimously approved.

Christensen moved to accept the monthly portion of the Treasurer's report for January 2025. Supported. Unanimously approved

Library Director's Report presented.

New Business: Sick Leave Policy. Policy updated to meet latest guidelines. Motion made by Schmeltzer. Supported. Unanimously approved.

Staff Credit Card addition. Nichols moved to add Kristin Skinner to the credit card. Supported. Unanimously approved.

Next regular Board meeting is March 12, 2025 at 6:30 PM

Nichols moved to adjourn. Support. Unanimously approved.

Respectfully submitted

Laurel Christensen  
Secretary

FLAT RIVER COMMUNITY LIBRARY  
APPROVED MINUTES  
January 8, 2025

Chairperson Ward Cole called the meeting to order at 6:30 PM

Present: City of Greenville: Chairperson Darci Ward Cole, Laurel Christensen  
Eureka Township: Holly Schmeltzer, Maureen Burns  
Fairplain Township: Vanessa Marr, Dawn Wyckoff  
Montcalm Township: Pam Nichols

Absent: Montcalm Township: Doug Crowley

Others Present: Director Reed

Schmeltzer moved to approve the Agenda of the January 8, 2025 meeting Support.  
Unanimously approved.

Schmeltzer moved to approve the minutes of the December 11, 2024 meeting. Support.  
Unanimously approved.

Wyckoff moved to accept the accounts financial portion of the Treasurer's report for December, 2024. Support Unanimously approved.

Christensen moved to accept the monthly portion of the Treasurer's report for December, 2024.  
Supported. Unanimously approved.

Library Director's Report presented.

New Business:

Next regular Board meeting is February 12, 2025 at 6:30 p.m.

Nichols moved to adjourn. Support. Unanimously approved.

Respectfully submitted,  
Laurel Christensen



**PENAL FINES**

2023/2024

For the mo of	Received	Amount	For the mo of	Received	Amount
Jul-23	Aug-23	\$20,103.27	Jan-24	Feb-24	\$25,932.93
Aug-23	Sep-23	\$30,270.92	Feb-24	Mar-24	\$36,474.65
Sep-23	Oct-23	\$28,805.47	Mar-24	Apr-24	\$30,508.82
Oct-23	Nov-23	\$30,266.96	Apr-24	May-24	\$34,967.22
Nov-23	Dec-23	\$20,319.84	May-24	Jun-24	\$31,203.02
Dec-23	Jan-24	\$22,971.36	Jun-24	Jul-24	
	<b>Sub Total</b>	<b>\$152,737.82</b>		<b>Sub Total</b>	<b>\$159,086.64</b>
				2023	\$152,737.82
				2024	\$159,086.64
				<b>Total to date</b>	<b>\$311,824.46</b>



**PENAL FINES**

2024/2025

For the mo of	Received	Amount	For the mo of	Received	Amount
Jul-24	Aug-24	\$27,930.93	Jan-25	Feb-25	27,030.29
Aug-24	Sep-24	\$28,776.78	Feb-25	Mar-25	23,409.91
Sep-24	Oct-24	\$25,133.75	Mar-25	Apr-25	
Oct-24	Nov-24	\$27,124.91	Apr-25	May-25	
Nov-24	Dec-24	\$17,479.85	May-25	Jun-25	
Dec-24	Jan-25	\$20,688.19	Jun-25	Jul-25	
	<b>Sub Total</b>	<b>\$147,134.41</b>		<b>Sub Total</b>	<b>\$50,440.20</b>
				2024	\$147,134.41
				2025	\$50,440.20
				<b>Total to date</b>	<b>\$197,574.61</b>

FLAT RIVER COMMUNITY LIBRARY- General Fund

MONTHLY BOARD INVOICE TOTAL

Date: March 12, 2025

Signature Page

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APPROVED BY:

\_\_\_\_\_  
DATE:

\_\_\_\_\_  
APPROVED BY:

\_\_\_\_\_  
DATE:

**Flat River Community Library**  
**Monthly Board Invoice Total**  
**February 2025**

Accrual Basis

	Feb 25
Income	0.00
<b>Expense</b>	
<b>I - Personnel</b>	
703 · Salaries	36,214.22
716 · Fringe Benefits Employee Ins.	7,095.79
716.1 · 401(a)	883.10
716.2 · Unemployment	23.85
717 · Payroll Taxes	2,607.82
<b>Total I - Personnel</b>	46,824.78
<b>II - Supplies</b>	
727 · Office Supplies	282.16
728 · Postage	254.56
728.1 · Shipping & Handling	20.71
775 · Operating Supplies	2,479.58
775.1 · Juvenile Operating Supplies	164.97
977 · New Equipment	179.99
<b>Total II - Supplies</b>	3,381.97
<b>III - Building Operations</b>	
853 · Telephone	505.94
854.5 · Cable Line	134.98
921 · Electric	4,125.57
923 · Heat (Gas)	1,307.61
924 · Water/ Sewer	57.00
930 · Capital Projects - Teen Room	1,311.51
930.1 · Capital Projects - Master Plan	8,400.00
931 · Building Maintenance	12,477.06
931.1 · Janitorial Supplies	103.77
931.2 · Lawn Care	315.00
931.5 · Janitorial Services	2,251.00
<b>Total III - Building Operations</b>	30,989.44
<b>IV - Services</b>	
730 · Membership Dues	125.00
801.2 · Collection Agency	68.95
801.3 · Accountant	1,846.14
860 · Travel/Conferences	548.82
911 · Insurance	1,893.00
981 · Printing	68.88
<b>Total IV - Services</b>	4,550.79
<b>VI - Programming</b>	
881 · Promotions	25.00
883 · Programs - Adult	483.77
884 · Programs - Children	848.81
884.2 · Programs-Teens	247.90
884.3 · Programs - Outreach	83.61
<b>Total VI - Programming</b>	1,689.09
<b>VII - Materials</b>	
958 · Periodicals (Magazines&News)	128.95
978 · Adult	4,846.68
978.4 · Juvenile	1,177.88
978.6 · Teen	345.62
978.8 · Memorials	26.58
980.6 · Digital Materials	3,968.01
<b>Total VII - Materials</b>	10,493.72

**Flat River Community Library**  
**Monthly Board Invoice Total**  
**February 2025**

Accrual Basis

	<u>Feb 25</u>
<b>VIII - Other</b>	
887 · Beverage Supplies	67.96
888 · Bill Braman Estate	713.23
933.0 · Equipment Maintenance	1,052.81
990 · Reimbursement of overpayme...	74.00
<b>Total VIII - Other</b>	<u>1,908.00</u>
<b>IX · Technology</b>	
933.2 · Computer Software	629.35
933.4 · IT Support	650.00
933.5 · Computer Equipment	-200.88
933.6 · USF Expenditure	805.00
933.7 · Hosting Digitized Microfilm	1,016.16
935 · Mobile Hotspots	285.08
<b>Total IX · Technology</b>	<u>3,184.71</u>
<b>Total Expense</b>	<u>103,022.50</u>
<b>Net Income</b>	<u><u>-103,022.50</u></u>



**Flat River Community Library**  
**INVOICES READY FOR BOARD APPROVAL**  
**As of February 28, 2025**

Date	Num	Split	A	Amount
<b>Advantage Mechanical Refrigeration, Inc.</b>				
02/10/2025	38662161	931 · Building Maintenance		2,100.00
02/10/2025	38662195	931 · Building Maintenance		2,998.00
02/10/2025	16270	002.000 · Checking - Isabella B...		-5,098.00
Total Advantage Mechanical Refrigeration, Inc.				0.00
<b>Amazon</b>				
02/10/2025	11G4-4NLM-M...	978 · Adult		169.83
02/10/2025	14WM-9MHX-...	727 · Office Supplies		8.98
02/10/2025	16LF-NF4H-P...	-SPLIT-		50.97
02/10/2025	16LF-NF4H-Q...	883 · Programs - Adult		36.98
02/10/2025	16LK-TQMD-Y...	978 · Adult		-34.79
02/10/2025	19JJ-9HWV-K...	-SPLIT-		172.74
02/10/2025	1C39-3FWV-4...	933.5 · Computer Equipment		-200.88
02/10/2025	1C3M-X6RQ-...	-SPLIT-		63.85
02/10/2025	1C3M-X6RQ-...	-SPLIT-		62.93
02/10/2025	1FP4-QJ1T-M...	931 · Building Maintenance		1,178.40
02/10/2025	1H1X-P49G-M...	-SPLIT-		81.76
02/10/2025	1JMR-P61H-M...	978 · Adult		20.06
02/10/2025	1JP9-J17P-PN...	775 · Operating Supplies		853.67
02/10/2025	1KXK-KY4N-N...	884 · Programs - Children		99.90
02/10/2025	1M14-9W46-N...	775 · Operating Supplies		124.98
02/10/2025	1M3F-TJFP-J9...	775 · Operating Supplies		94.08
02/10/2025	1MH9-1GNQ-...	-SPLIT-		238.41
02/10/2025	1PRW-LHWC-...	978 · Adult		74.22
02/10/2025	1QDQ-41XJ-T...	978 · Adult		17.66
02/10/2025	1QM9-RN7Q-...	978 · Adult		508.69
02/10/2025	1QXJ-GDH6-N...	978.4 · Juvenile		333.33
02/10/2025	1RNG-67NL-R...	-SPLIT-		113.98
02/10/2025	1VQ1-MFQ3-J...	883 · Programs - Adult		90.93
02/10/2025	1XQF-4PMC-...	775 · Operating Supplies		45.84
02/10/2025	1Y33-63Y9-9F...	978 · Adult		-15.90
02/10/2025	16271	002.000 · Checking - Isabella B...		-4,190.62
Total Amazon				0.00
<b>Athenaeum OL Archive Works</b>				
02/10/2025	250015	933.7 · Hosting Digitized Microf...		1,016.16
02/10/2025	16272	002.000 · Checking - Isabella B...		-1,016.16
Total Athenaeum OL Archive Works				0.00
<b>Baker &amp; Taylor</b>				
02/10/2025	2038830152	-SPLIT-		493.06
02/10/2025	2038839121	-SPLIT-		624.02
02/10/2025	2038841827	-SPLIT-		356.39
02/10/2025	2038853302	-SPLIT-		320.54
02/10/2025	2038862598	-SPLIT-		627.71
02/10/2025	H71640310	-SPLIT-		65.49
02/10/2025	2038865086	-SPLIT-		379.02
02/10/2025	16273	002.000 · Checking - Isabella B...		-2,866.23
02/28/2025	2038880690	-SPLIT-		647.59
02/28/2025	16297	002.000 · Checking - Isabella B...		-647.59
Total Baker & Taylor				0.00
<b>Bouwhuis Supply, Inc.</b>				
02/28/2025	104	931.1 · Janitorial Supplies		67.97
02/28/2025	16298	002.000 · Checking - Isabella B...		-67.97
Total Bouwhuis Supply, Inc.				0.00
<b>Center Point Publishing</b>				
02/10/2025	2127597	978 · Adult		145.02
02/10/2025	2145972	978 · Adult		145.02
02/10/2025	16274	002.000 · Checking - Isabella B...		-290.04
Total Center Point Publishing				0.00

**Flat River Community Library**  
**INVOICES READY FOR BOARD APPROVAL**  
**As of February 28, 2025**

Date	Num	Split	A	Amount
<b>Charter Communications</b>				
02/10/2025	82148201020...	854.5 · Cable Line		134.98
02/10/2025	16275	002.000 · Checking - Isabella B...		-134.98
Total Charter Communications				0.00
<b>City of Greenville</b>				
02/28/2025	12.15.24-1.15...	924 · Water/ Sewer		57.00
02/28/2025	16299	002.000 · Checking - Isabella B...		-57.00
Total City of Greenville				0.00
<b>Consumer's Energy</b>				
02/28/2025	201720817294	921 · Electric		84.55
02/28/2025	207147882466	921 · Electric		4,041.02
02/28/2025	16300	002.000 · Checking - Isabella B...		-4,125.57
Total Consumer's Energy				0.00
<b>Day Accounting &amp; Tax Service</b>				
02/10/2025	Tax1099-2	933.2 · Computer Software		8.57
02/11/2025	16294	002.000 · Checking - Isabella B...		-8.57
Total Day Accounting & Tax Service				0.00
<b>DTE Energy</b>				
02/10/2025	1.3.25 - 1.30.25	923 · Heat (Gas)		1,307.61
02/10/2025	16276	002.000 · Checking - Isabella B...		-1,307.61
Total DTE Energy				0.00
<b>Fishbeck Inc.</b>				
02/10/2025	447604	931 · Building Maintenance		5,525.00
02/10/2025	16277	002.000 · Checking - Isabella B...		-5,525.00
Total Fishbeck Inc.				0.00
<b>Four Season's Exterminating</b>				
02/10/2025	453108	931 · Building Maintenance		42.00
02/10/2025	16278	002.000 · Checking - Isabella B...		-42.00
Total Four Season's Exterminating				0.00
<b>Friends of the FRCL - Bookstore</b>				
02/10/2025	CC Sales - Ja...	990 · Reimbursement of overp...		74.00
02/10/2025	16279	002.000 · Checking - Isabella B...		-74.00
Total Friends of the FRCL - Bookstore				0.00
<b>Gale</b>				
02/10/2025	86472501	978 · Adult		62.97
02/10/2025	86592456	978 · Adult		133.48
02/10/2025	16280	002.000 · Checking - Isabella B...		-196.45
02/28/2025	86779104	978 · Adult		131.16
02/28/2025	16301	002.000 · Checking - Isabella B...		-131.16
Total Gale				0.00
<b>Great America Financial Services</b>				
02/10/2025	38457534	933.0 · Equipment Maintenance		1,052.81
02/10/2025	16281	002.000 · Checking - Isabella B...		-1,052.81
Total Great America Financial Services				0.00
<b>Greenville Area Chamber of Commerce</b>				
02/28/2025	13045	881 · Promotions		25.00
02/28/2025	16302	002.000 · Checking - Isabella B...		-25.00
Total Greenville Area Chamber of Commerce				0.00

**Flat River Community Library**  
**INVOICES READY FOR BOARD APPROVAL**  
As of February 28, 2025

Date	Num	Split	A	Amount
<b>Greenville Rotary</b>				
02/10/2025	449	730 · Membership Dues		125.00
02/10/2025	16282	002.000 · Checking - Isabella B...		-125.00
Total Greenville Rotary				0.00
<b>Heimler Consulting</b>				
02/28/2025	1158	933.6 · USF Expenditure		520.00
02/28/2025	1177	933.6 · USF Expenditure		285.00
02/28/2025	1213	933.2 · Computer Software		299.98
02/28/2025	1234	933.4 · IT Support		650.00
02/28/2025	16303	002.000 · Checking - Isabella B...		-1,754.98
Total Heimler Consulting				0.00
<b>Humana Life</b>				
02/10/2025	9604	716 · Fringe Benefits Employe...		83.55
02/10/2025	16283	002.000 · Checking - Isabella B...		-83.55
Total Humana Life				0.00
<b>Ingram Library Services</b>				
02/10/2025	67779663	-SPLIT-		81.84
02/10/2025	16284	002.000 · Checking - Isabella B...		-81.84
02/28/2025	63147947	-SPLIT-		34.28
02/28/2025	16304	002.000 · Checking - Isabella B...		-34.28
Total Ingram Library Services				0.00
<b>Intergalactic Agency</b>				
02/10/2025	Prgm: Beginne...	883 · Programs - Adult		60.00
02/10/2025	16285	002.000 · Checking - Isabella B...		-60.00
Total Intergalactic Agency				0.00
<b>Isabella Bank Mastercard</b>				
02/28/2025		101 · Isabella Bank Credit Card		5,155.06
02/28/2025	16305	002.000 · Checking - Isabella B...		-5,155.06
Total Isabella Bank Mastercard				0.00
<b>Kanopy</b>				
02/10/2025	436517- PPU	-SPLIT-		0.00
Total Kanopy				0.00
<b>Lakeland Library Cooperative</b>				
02/10/2025	PT25-1492	775 · Operating Supplies		507.30
02/10/2025	PT25-1495	980.6 · Digital Materials		1,417.50
02/10/2025	PT25-1514	-SPLIT-		20.70
02/10/2025	PT25-1528	-SPLIT-		90.37
02/10/2025	16286	002.000 · Checking - Isabella B...		-2,035.87
Total Lakeland Library Cooperative				0.00
<b>Luxury Janitorial Services LLC</b>				
02/10/2025	INV2182	931.5 · Janitorial Services		2,251.00
02/10/2025	16287	002.000 · Checking - Isabella B...		-2,251.00
Total Luxury Janitorial Services LLC				0.00
<b>MCD Architects</b>				
02/10/2025	3747	930.1 · Capital Projects - Mast...		8,400.00
02/10/2025	16288	002.000 · Checking - Isabella B...		-8,400.00
Total MCD Architects				0.00
<b>MetLife Small Business Center</b>				
02/28/2025	February 2025	716 · Fringe Benefits Employe...		973.08
02/28/2025	16306	002.000 · Checking - Isabella B...		-973.08
Total MetLife Small Business Center				0.00

**Flat River Community Library**  
**INVOICES READY FOR BOARD APPROVAL**  
**As of February 28, 2025**

Date	Num	Split	A	Amount
<b>MicroMarketing LLC</b>				
02/10/2025	972902	978 · Adult		93.47
02/10/2025	16289	002.000 · Checking - Isabella B...		-93.47
02/28/2025	973807	-SPLIT-		92.63
02/28/2025	973838	978.4 · Juvenile		18.99
02/28/2025	16307	002.000 · Checking - Isabella B...		-111.62
Total MicroMarketing LLC				0.00
<b>Midwest Collaborative for Library Service</b>				
02/10/2025	506691987 - P...	-SPLIT-		0.00
Total Midwest Collaborative for Library Service				0.00
<b>Mills Janitorial Supply</b>				
02/28/2025	7781832	931.1 · Janitorial Supplies		35.80
02/28/2025	16308	002.000 · Checking - Isabella B...		-35.80
Total Mills Janitorial Supply				0.00
<b>Ohman, Tiffany</b>				
02/28/2025	2.21.25 Expen...	884 · Programs - Children		36.21
02/28/2025	16309	002.000 · Checking - Isabella B...		-36.21
Total Ohman, Tiffany				0.00
<b>Pathian LLC</b>				
02/28/2025	217935	716 · Fringe Benefits Employe...		143.57
02/28/2025	16310	002.000 · Checking - Isabella B...		-143.57
Total Pathian LLC				0.00
<b>Priority Health Small Business Dep.</b>				
02/10/2025	250160000308	-SPLIT-		7,481.07
02/10/2025	16290	002.000 · Checking - Isabella B...		-7,481.07
Total Priority Health Small Business Dep.				0.00
<b>Riverside Integrated Systems, Inc.</b>				
02/10/2025	179124	931 · Building Maintenance		540.00
02/10/2025	16291	002.000 · Checking - Isabella B...		-540.00
Total Riverside Integrated Systems, Inc.				0.00
<b>School Outfitters</b>				
02/28/2025	INV14239390	930 · Capital Projects - Teen R...		1,311.51
02/28/2025	16311	002.000 · Checking - Isabella B...		-1,311.51
Total School Outfitters				0.00
<b>Skinner, Kristin</b>				
02/28/2025	2.18.25 Expen...	883 · Programs - Adult		32.16
02/28/2025	16312	002.000 · Checking - Isabella B...		-32.16
Total Skinner, Kristin				0.00
<b>T-Mobile</b>				
02/10/2025	12.25.24 - 1.2...	-SPLIT-		395.87
02/10/2025	16292	002.000 · Checking - Isabella B...		-395.87
Total T-Mobile				0.00
<b>Travelers</b>				
02/28/2025	0105552615 LB	911 · Insurance		1,893.00
02/28/2025	16313	002.000 · Checking - Isabella B...		-1,893.00
Total Travelers				0.00

**Flat River Community Library**  
**INVOICES READY FOR BOARD APPROVAL**  
As of February 28, 2025

Date	Num	Split	A	Amount
<b>Unique Management Services, Inc.</b>				
02/28/2025	6136052	801.2 · Collection Agency		68.95
02/28/2025	16314	002.000 · Checking - Isabella B...		-68.95
Total Unique Management Services, Inc.				0.00
<b>Van Bro's Irrigation, Inc.</b>				
02/28/2025	Spring-Summ...	931.2 · Lawn Care		315.00
02/28/2025	16315	002.000 · Checking - Isabella B...		-315.00
Total Van Bro's Irrigation, Inc.				0.00
<b>World Book, Inc.</b>				
02/10/2025	ARI0006483	978.4 · Juvenile		299.00
02/10/2025	16293	002.000 · Checking - Isabella B...		-299.00
Total World Book, Inc.				0.00
<b>TOTAL</b>				<b>0.00</b>

**Flat River Community Library  
Credit Card Journal  
February 2025**

Type	Date	Num	Name	Memo	Account	Debit	Credit
Credit Card Charge	02/28/2025		Meijer Meijer Meijer Meijer	101 · Isabella Bank Credit Card 775.1 · Juvenile Operating Supplies 884 · Programs - Children 884.2 · Programs-Teens		8.97 67.20 71.19	147.36
						147.36	147.36
Credit Card Charge	02/28/2025		Meijer Meijer	101 · Isabella Bank Credit Card 883 · Programs - Adult		120.87	120.87
						120.87	120.87
Credit Card Charge	02/28/2025		Playaway Products Playaway Products	101 · Isabella Bank Credit Card 978.4 · Juvenile		59.48	59.48
						59.48	59.48
Credit Card Charge	02/28/2025		OTC Brands OTC Brands	101 · Isabella Bank Credit Card 884 · Programs - Children		9.96	9.96
						9.96	9.96
Credit Card Charge	02/28/2025		Meijer Meijer	101 · Isabella Bank Credit Card 884.2 · Programs-Teens		107.65	107.65
						107.65	107.65
Credit Card Charge	02/28/2025		Playaway Products Playaway Products Playaway Products	101 · Isabella Bank Credit Card 978.4 · Juvenile 978.6 · Teen		184.97 149.99	334.96
						334.96	334.96
Credit Card Charge	02/28/2025		Meijer Meijer	101 · Isabella Bank Credit Card 884 · Programs - Children		27.35	27.35
						27.35	27.35
Credit Card Charge	02/28/2025		OTC Brands OTC Brands	101 · Isabella Bank Credit Card 884 · Programs - Children		17.40	17.40
						17.40	17.40
Credit Card Charge	02/28/2025		Bavarian Inn Motor Bavarian Inn Motor	101 · Isabella Bank Credit Card 860 · Travel/Conferences		188.82	188.82
						188.82	188.82
Credit Card Charge	02/28/2025		Michigan Library A... Michigan Library A...	101 · Isabella Bank Credit Card 860 · Travel/Conferences		360.00	360.00
						360.00	360.00
Credit Card Charge	02/28/2025		Owlkids Owlkids	101 · Isabella Bank Credit Card 958 · Periodicals (Magazines&News)		32.95	32.95
						32.95	32.95
Credit Card Charge	02/28/2025		OYLA OYLA	101 · Isabella Bank Credit Card 958 · Periodicals (Magazines&News)		96.00	96.00
						96.00	96.00
Credit Card Charge	02/28/2025		Meijer Meijer	101 · Isabella Bank Credit Card 884.2 · Programs-Teens		69.06	69.06
						69.06	69.06
Credit Card Charge	02/28/2025		Vroom Delivery Vroom Delivery	101 · Isabella Bank Credit Card 884 · Programs - Children		15.36	15.36
						15.36	15.36
Credit Card Charge	02/28/2025		Collaborative Sum... Collaborative Sum...	101 · Isabella Bank Credit Card 884 · Programs - Children		514.00	514.00
						514.00	514.00
Credit Card Charge	02/28/2025		FiveBelow FiveBelow	101 · Isabella Bank Credit Card 884 · Programs - Children		57.25	57.25
						57.25	57.25
Credit Card Charge	02/28/2025		Meijer	101 · Isabella Bank Credit Card			4.18

**Flat River Community Library  
Credit Card Journal  
February 2025**

Type	Date	Num	Name	Memo	Account	Debit	Credit
			Meijer		884 · Programs - Children	4.18	
						4.18	4.18
Credit Card Charge	02/28/2025		Vista Print Vista Print		101 · Isabella Bank Credit Card 775 · Operating Supplies	212.99	212.99
						212.99	212.99
Credit Card Charge	02/28/2025		Amazon Amazon		101 · Isabella Bank Credit Card 978 · Adult	124.49	124.49
						124.49	124.49
Credit Card Charge	02/28/2025		Chicago Books & J... Chicago Books & J...		101 · Isabella Bank Credit Card 727 · Office Supplies	118.41	118.41
						118.41	118.41
Credit Card Charge	02/28/2025		True Value True Value		101 · Isabella Bank Credit Card 775 · Operating Supplies	151.74	151.74
						151.74	151.74
Credit Card Charge	02/28/2025		Amazon Amazon		101 · Isabella Bank Credit Card 727 · Office Supplies	17.78	17.78
						17.78	17.78
Credit Card Charge	02/28/2025		Atlassian Atlassian		101 · Isabella Bank Credit Card 933.2 · Computer Software	111.80	111.80
						111.80	111.80
Credit Card Charge	02/28/2025		Amazon Amazon		101 · Isabella Bank Credit Card 775 · Operating Supplies	113.94	113.94
						113.94	113.94
Credit Card Charge	02/28/2025		Vista Print Vista Print		101 · Isabella Bank Credit Card 981 · Printing	68.88	68.88
						68.88	68.88
Credit Card Charge	02/28/2025		Flat River Brewing Flat River Brewing		101 · Isabella Bank Credit Card 883 · Programs - Adult	29.03	29.03
						29.03	29.03
Credit Card Charge	02/28/2025		Amazon Amazon		101 · Isabella Bank Credit Card 727 · Office Supplies	26.39	26.39
						26.39	26.39
Credit Card Charge	02/28/2025		Amazon Amazon		101 · Isabella Bank Credit Card 775 · Operating Supplies	93.26	93.26
						93.26	93.26
Credit Card Charge	02/28/2025		Amazon Amazon Amazon		101 · Isabella Bank Credit Card 775 · Operating Supplies 888 · Bill Braman Estate	21.99 99.00	120.99
						120.99	120.99
Credit Card Charge	02/28/2025		Gimlet Dot Gimlet Dot		101 · Isabella Bank Credit Card 933.2 · Computer Software	29.00	29.00
						29.00	29.00
Credit Card Charge	02/28/2025		Hobby Lobby Hobby Lobby		101 · Isabella Bank Credit Card 883 · Programs - Adult	105.81	105.81
						105.81	105.81
Credit Card Charge	02/28/2025		Keurig Green Mou... Keurig Green Mou...		101 · Isabella Bank Credit Card 887 · Beverage Supplies	67.96	67.96
						67.96	67.96
Credit Card Charge	02/28/2025		BCM One BCM One		101 · Isabella Bank Credit Card 853 · Telephone	197.33	197.33
						197.33	197.33

**Flat River Community Library  
Credit Card Journal  
February 2025**

Type	Date	Num	Name	Memo	Account	Debit	Credit
Credit Card Charge	02/28/2025		BCM One BCM One		101 · Isabella Bank Credit Card 853 · Telephone	197.82	197.82
						197.82	197.82
Credit Card Charge	02/28/2025		Quality Cleaners Quality Cleaners		101 · Isabella Bank Credit Card 775.1 · Juvenile Operating Supplies	156.00	156.00
						156.00	156.00
Credit Card Charge	02/28/2025		Google Google		101 · Isabella Bank Credit Card 933.2 · Computer Software	180.00	180.00
						180.00	180.00
Credit Card Charge	02/28/2025		Postmaster Postmaster		101 · Isabella Bank Credit Card 728 · Postage	254.56	254.56
						254.56	254.56
Credit Card Charge	02/28/2025		Amazon Amazon		101 · Isabella Bank Credit Card 888 · Bill Braman Estate	614.23	614.23
						614.23	614.23
<b>TOTAL</b>						<b>5,155.06</b>	<b>5,155.06</b>



ASSETS	General	GACF	Noncurrent	Totals
		Trust Fund	Funds	Gov't Funds
<b>Current assets</b>				
Cash and cash equivalents	\$840,687			\$840,687
Investments	\$1,629,271			\$1,629,271
Assets held by foundation		\$171,213		\$171,213
Fixed assets (net)			\$1,887,324	\$1,887,324
Receivables				\$0
Due from other funds				\$0
Prepaid expenditures	\$2,063			\$2,063
Total current assets	\$2,472,020	\$171,213	\$1,887,324	\$4,530,558
<b>TOTAL ASSETS</b>	<b>\$2,472,020</b>	<b>\$171,213</b>	<b>\$1,887,324</b>	<b>\$4,530,558</b>
<b>LIABILITIES &amp; FUND EQUITY</b>				
<b>Current liabilities</b>				
Accounts payable				\$0
Accrued salaries				\$0
Accrued liabilities	\$1,536			\$1,536
Due to other funds				\$0
Total current liabilities	\$1,536	\$0	\$0	\$1,536
<b>Noncurrent liabilities</b>				
Lease Payable			\$36,411	\$36,411
Compensated absences			\$23,370	\$23,370
Noncurrent portion of long-term debt				\$0
Total noncurrent liabilities	\$0	\$0	\$59,781	\$59,781
<b>TOTAL LIABILITIES</b>	<b>\$1,536</b>	<b>\$0</b>	<b>\$59,781</b>	<b>\$61,317</b>
<b>FUND BALANCES</b>				
Nonspendable Funds				
Endowment		\$59,458		\$59,458
Investment in general fixed assets			\$1,827,543	\$1,827,543
Unassigned Funds				
General fund	\$2,194,873			\$2,194,873
Committed Funds	\$275,611			\$275,611
Restricted Funds		\$111,755		\$111,755
Total Fund Balances	\$2,470,484	\$171,213	\$1,827,543	\$4,469,241
<b>TOTAL LIABILITIES &amp; FUND BALANCES</b>	<b>\$2,472,020</b>	<b>\$171,213</b>	<b>\$1,887,324</b>	<b>\$4,530,558</b>

# Flat River Community Library Balance Sheet

As of February 28, 2025

Accrual Basis

	Feb 28, 25
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
002.000 · Checking - Isabella Bank	62,876.66
002.004 · Savings - PFCU Primary Share	5,036.81
002.005 · Money Market - Isabella Bank	772,768.48
002.007 · Savings - Michigan One CU	5.00
<b>Total Checking/Savings</b>	840,686.95
<b>Other Current Assets</b>	
003.001 · CD - Commercial Bank (09.26.24)	279,528.16
003.008 · CD - Michigan One CU (09.26.25)	344,168.05
003.010 · CD - Isabella Debt (03.28.26)	219,505.29
003.011 · CD - Isabella Tower (05.26.25)	117,917.63
003.012 · CD - Preferred CU (05/20/25)	218,573.64
003.013 · CD - Commercial Bank (12.07.25)	164,919.01
003.014 · CD - LMCU 07/13/2026	284,658.90
<b>Total Other Current Assets</b>	1,629,270.68
<b>Total Current Assets</b>	2,469,957.63
<b>Other Assets</b>	
029 · Prepays	2,062.68
<b>Total Other Assets</b>	2,062.68
<b>TOTAL ASSETS</b>	<b>2472020.31</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
210 · Payroll Liabilities	1,536.02
<b>Total Other Current Liabilities</b>	1,536.02
<b>Total Current Liabilities</b>	1,536.02
<b>Total Liabilities</b>	1,536.02
<b>Equity</b>	
250 · Committed Funds	275,611.20
310 · Unassigned Fund-Opening Balance	572,687.19
390 · Unassigned Fund-Retained Earn.	2,318,979.87
Net Income	(696,793.97)
<b>Total Equity</b>	2,470,484.29
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>2472020.31</b>

**Flat River Community Library - General Fund**  
**Statement of Revenues & Expenses Budget Comparison**  
 July 2024 - February 2025

	February 2025	Budget	\$ Over Budget	% of Budget	Annual Budget
<b>Income</b>					
401 · Property Taxes					
401.1 · Property Taxes - Greenville	58,205	203,041	(144,836)	29%	187,131
401.2 · Property Taxes - Eureka Twp.	72,430	124,277	(51,847)	58%	117,078
401.3 · Property Taxes - Fairplains Twp	26,097	48,094	(21,997)	54%	44,886
401.4 · Property Taxes - Montcalm Twp.	58,365	89,563	(31,198)	65%	82,377
<b>Total 401 · Property Taxes</b>	<b>215,097</b>	<b>464,975</b>	<b>(249,878)</b>	<b>46%</b>	<b>431,472</b>
402 · Delinquent Taxes	2	30,000	(29,998)	0%	30,000
441 · Local Community Stabilization	14,785	15,000	(215)	99%	15,000
556 · Library State Aid	9,423	18,600	(9,177)	51%	18,000
580 · County Millage	0	507,000	(507,000)	0%	498,075
580.2 · Renaissance Zone	20	0	20	100%	2,000
651 · Genealogy Fees	0	20	(20)	0%	20
655 · Book Fines	1,895	2,000	(105)	95%	2,000
656 · Printing Fees	5,888	3,000	2,888	196%	2,500
657 · Penal Fines	0	85,000	(85,000)	0%	78,505
658 · USF Funds	4,568	4,600	(32)	99%	4,600
664 · Interest Earned	37,873	55,000	(17,127)	69%	10,000
672 · Continuing Education	0	0	0	0%	1,600
675 · Contribution - Private Sources	291	500	(209)	58%	500
675.1 · Grant Revenue	37,647	34,750	2,897	108%	500
675.2 · Estate Donations	5,000	5,000	0	100%	5,000
675.31 · Friends Donations - Adult	2,340	4,000	(1,660)	59%	2,000
675.32 · Friends Donations - Juvenile	0	5,000	(5,000)	0%	5,000
675.4 · Memorial Book Contributions	820	1,500	(680)	55%	1,500
675.45 · Cookbook Sales	0	20	(20)	0%	20
675.47 · Beverage Sales	237	50	187	474%	50
699 · Transfer In	0	0	0	0%	0
<b>Total Income</b>	<b>335,886</b>	<b>1,236,015</b>	<b>(900,129)</b>	<b>27%</b>	<b>1,236,015</b>
<b>Expense</b>					
I - Personnel					
703 · Salaries	301,245	458,000	156,755	66%	
703.1 · Job Search	30	200	170	15%	
716 · Fringe Benefits Employee Ins.	54,848	75,000	20,152	73%	
716.1 · 401(a)	7,287	9,000	1,713	81%	
716.2 · Unemployment	74	450	376	16%	
716.3 · Worker's Compensation	572	1,200	628	48%	
717 · Payroll Taxes	21,809	35,500	13,691	61%	
<b>Total I - Personnel</b>	<b>385,865</b>	<b>579,350</b>	<b>193,485</b>	<b>67%</b>	<b>579,350</b>

**Flat River Community Library - General Fund  
Statement of Revenues & Expenses Budget Comparison  
July 2024 - February 2025**

	7/1/2024-2/28/2025	Budget	Over Budget	% of Budget	Annual Budget
<b>II - Supplies</b>					
727 - Office Supplies	3,745	4,000	255	94%	
728 - Postage	1,898	2,600	702	73%	
728.1 - Shipping & Handling	409	750	341	55%	
761 - Supplies - Genealogy/MI Room	0	250	250	0%	
775 - Operating Supplies	10,054	11,000	946	91%	
775.1 - Juvenile Operating Supplies	4,842	5,000	158	97%	
977 - New Equipment	2,920	9,500	6,580	31%	
<b>Total II - Supplies</b>	<b>23,868</b>	<b>33,100</b>	<b>9,232</b>	<b>72%</b>	<b>29,100</b>
<b>III - Building Operations</b>					
853 - Telephone	1,451	3,500	2,049	41%	
854.5 - Cable Line	1,080	2,000	920	54%	
921 - Electric	36,549	50,000	13,451	73%	
923 - Heat (Gas)	3,371	14,000	10,629	24%	
924 - Water/ Sewer	1,711	3,000	1,289	57%	
930 - Capital Projects - Teen Room	212,319	248,680	34,361	86%	
930.1 - Capital Projects - Master Plan	8,400	30,600	22,200	27%	
931 - Building Maintenance	44,147	80,000	35,853	55%	
931.1 - Janitorial Supplies	1,988	4,000	2,012	50%	
931.2 - Lawn Care	7,758	18,000	10,242	43%	
931.3 - Snow Removal	5,900	9,000	3,100	66%	
931.5 - Janitorial Services	18,374	30,000	11,626	61%	
<b>Total III - Building Operations</b>	<b>343,048</b>	<b>490,780</b>	<b>147,732</b>	<b>70%</b>	<b>213,500</b>
<b>IV - Services</b>					
730 - Membership Dues	1,701	1,800	99	95%	
731 - Bank Service Charge	230	900	670	26%	
801 - Professional Services	10,732	11,000	268	98%	
801.2 - Collection Agency	374	600	226	62%	
801.3 - Accountant	15,692	24,000	8,308	65%	
802 - Audit	8,500	8,500	0	100%	
860 - Travel/Conferences	7,480	11,000	3,520	68%	
911 - Insurance	23,574	24,000	426	98%	
975.5 - Master Gardener	25	100	75	25%	
981 - Printing	68	3,600	3,532	2%	
<b>Total IV - Services</b>	<b>68,376</b>	<b>85,500</b>	<b>17,124</b>	<b>80%</b>	<b>70,700</b>
<b>V - Cooperative Services</b>					
804 - Cooperative Fees	15,759	23,000	7,241	69%	
982 - Delivery (LLC Cost)	2,125	2,800	675	76%	
<b>Total V - Cooperative Services</b>	<b>17,884</b>	<b>25,800</b>	<b>7,916</b>	<b>69%</b>	<b>25,800</b>

**Flat River Community Library - General Fund**  
**Statement of Revenues & Expenses Budget Comparison**  
 July 2024 - February 2025

	February 2025	Budget	\$ Over Budget	% of Budget	Annual Budget
<b>VI - Programming</b>					
881 · Promotions	4,897	8,000	3,103	61%	
883 · Programs - Adult	4,891	7,000	2,109	70%	
884 · Programs - Children	2,820	6,500	3,680	43%	
884.2 · Programs-Teens	1,732	5,000	3,268	35%	
884.3 · Programs-Outreach	1,133	2,000	867	57%	
<b>Total VI - Programming</b>	<b>15,473</b>	<b>28,500</b>	<b>13,027</b>	<b>54%</b>	<b>28,500</b>
<b>VII - Materials</b>					
761.1 · Microfilm - Genealogy/MI Room	0	1,500	1,500	0%	
958 · Periodicals (Magazines & News)	750	4,500	3,750	17%	
978 · Adult	40,498	60,000	19,502	67%	
978.3 · Reference	270	500	230	54%	
978.4 · Juvenile	16,179	26,000	9,821	62%	
978.6 · Teen	7,144	10,000	2,856	71%	
978.8 · Memorials	1,077	1,500	423	72%	
980.4 · Lakeland Overdrive	1,811	2,400	589	75%	
980.6 · Digital Materials	28,641	55,000	26,359	52%	
<b>Total VII - Materials</b>	<b>96,370</b>	<b>161,400</b>	<b>65,030</b>	<b>60%</b>	<b>161,400</b>
<b>VIII - Other</b>					
885 · Friends Expense	2,070	4,000	1,930	52%	
885.2 · Friends Expense - Juvenile	2,281	5,000	2,719	46%	
887 · Beverage Supplies	676	1,250	574	54%	
888 · Bill Braman Estate	2,287	5,000	2,713	46%	
933.0 · Equipment Maintenance	10,679	12,000	1,321	89%	
975.1 · Board Expense	62	100	38	62%	
990 · Reimbursement of overpayments	1,231	1,300	69	95%	
<b>Total VIII - Other</b>	<b>19,286</b>	<b>28,650</b>	<b>9,364</b>	<b>67%</b>	<b>28,100</b>
<b>IX · Technology</b>					
933.1 · Computer System Maintenance	0	3,000	3,000	0%	
933.2 · Computer Software	4,336	8,000	3,664	54%	
933.4 · IT Support	1,300	2,000	700	65%	
933.5 · Computer Equipment	5,389	6,000	611	90%	
933.6 · USF Expenditure	2,381	4,500	2,119	53%	
933.7 · Hosting Digitized Microfilm	3,871	7,000	3,129	55%	
933.9 · Website Hosting	0	700	700	0%	
935 · Mobile Hotspots	7,092	9,000	1,908	79%	
935.1 · Mobile Hotspots - GPS	38,141	39,000	859	98%	
<b>Total IX · Technology</b>	<b>62,510</b>	<b>79,200</b>	<b>16,690</b>	<b>79%</b>	<b>71,600</b>
<b>Total Expense</b>	<b>1,032,680</b>	<b>1,512,280</b>	<b>479,600</b>	<b>68%</b>	<b>1,208,050</b>
<b>Net Income</b>	<b>(696,794)</b>	<b>(276,265)</b>	<b>(420,529)</b>	<b>252%</b>	<b>27,965</b>

**Flat River Community Library**  
**Income & Expense Previous Year Comparison**

Accrual Basis

July 2024 through February 2025

	Jul '24 - Feb 25	Jul '23 - Feb 24	\$ Change	% Change
<b>Income</b>				
<b>401 · Property Taxes</b>				
401.1 · Property Taxes - Greenville	58,205	148,848	(90,643)	(61)%
401.2 · Property Taxes - Eureka Twp.	72,430	66,734	5,696	9%
401.3 · Property Taxes - Fairplains Twp	26,097	26,414	(317)	(1)%
401.4 · Property Taxes - Montcalm Twp.	58,365	69,304	(10,938)	(16)%
<b>Total 401 · Property Taxes</b>	<b>215,097</b>	<b>311,299</b>	<b>(96,202)</b>	<b>(31)%</b>
402 · Delinquent Taxes	2	0	2	100%
441 · Local Comm Stabiliz Tax Share	14,785	14,161	623	4%
556 · Library State Aid	9,423	9,305	118	1%
580.2 · Renaissance Zone	20	38	(18)	(48)%
651 · Genealogy Fees	2	0	2	100%
655 · Book Fines	1,895	3,147	(1,252)	(40)%
656 · Printing Fees	5,888	3,522	2,366	67%
657 · Penal Fines	0	0	0	0%
658 · USF Funds	4,568	3,847	722	19%
664 · Interest Earned	37,873	40,820	(2,947)	(7)%
672 · Continuing Education	0	1,600	(1,600)	(100)%
675 · Contribution - Private Sources	291	363	(72)	(20)%
675.1 · Grant Revenue	37,647	0	37,647	100%
675.2 · Estate Donations	5,000	5,000	0	0%
675.31 · Friends Donations - Adult	2,340	375	1,965	524%
675.32 · Friends Donations - Juvenile	0	4,041	(4,041)	(100)%
675.4 · Memorial Book Contributions	820	2,485	(1,665)	(67)%
675.47 · Beverage Sales	236	185	51	27%
699 · GACF - Transfer In	0	7,816	(7,816)	(100)%
<b>Total Income</b>	<b>335,886</b>	<b>408,004</b>	<b>(72,118)</b>	<b>(18)%</b>
<b>Expense</b>				
<b>I - Personnel</b>				
703 · Salaries	301,245	253,927	47,318	19%
703.1 · Job Search	30	72	(42)	(59)%
716 · Fringe Benefits Employee Ins.	54,848	34,247	20,602	60%
716.1 · 401(a)	7,287	3,845	3,441	90%
716.2 · Unemployment	74	63	11	17%
716.3 · Worker's Compensation	572	766	(194)	(25)%
717 · Payroll Taxes	21,809	18,716	3,093	17%
<b>Total I - Personnel</b>	<b>385,865</b>	<b>311,637</b>	<b>74,228</b>	<b>24%</b>
<b>II - Supplies</b>				
727 · Office Supplies	3,745	2,780	965	35%
728 · Postage	1,898	3,184	(1,287)	(40)%
728.1 · Shipping & Handling	409	453	(43)	(10)%
775 · Operating Supplies	10,054	5,800	4,255	73%
775.1 · Juvenile Operating Supplies	4,842	1,350	3,491	259%
977 · New Equipment	2,920	11,287	(8,366)	(74)%
<b>Total II - Supplies</b>	<b>23,868</b>	<b>24,854</b>	<b>(986)</b>	<b>(4)%</b>
<b>III - Building Operations</b>				
853 · Telephone	1,451	1,550	(99)	(6)%
854.5 · Cable Line	1,080	1,093	(13)	(1)%
921 · Electric	36,549	33,408	3,141	9%
923 · Heat (Gas)	3,371	9,014	(5,643)	(63)%

**Flat River Community Library**  
**Income & Expense Previous Year Comparison**

Accrual Basis

July 2024 through February 2025

	Jul '24 - Feb 25	Jul '23 - Feb 24	\$ Change	% Change
924 · Water/ Sewer	1,711	1,673	38	2%
930 · Capital Projects - Teen Room	212,319	0	212,319	100%
930.1 · Capital Projects - Master Plan	8,400	0	8,400	100%
931 · Building Maintenance	44,147	62,080	(17,934)	(29)%
931.1 · Janitorial Supplies	1,988	2,152	(163)	(8)%
931.2 · Lawn Care	7,758	5,387	2,371	44%
931.3 · Snow Removal	5,900	72	5,828	8,055%
931.5 · Janitorial Services	18,374	11,078	7,296	66%
<b>Total III - Building Operations</b>	<b>343,048</b>	<b>127,507</b>	<b>215,541</b>	<b>169%</b>
<b>IV - Services</b>				
730 · Membership Dues	1,701	634	1,067	168%
731 · Bank Service Charge	230	584	(354)	(61)%
801 · Professional Services	10,732	1,188	9,544	804%
801.2 · Collection Agency	374	305	69	23%
801.3 · Accountant	15,692	12,423	3,269	26%
802 · Audit	8,500	6,900	1,600	23%
860 · Travel/Conferences	7,480	6,895	584	9%
911 · Insurance	23,574	15,448	8,126	53%
975.5 · Master Gardener	25	30	(5)	(17)%
981 · Printing	69	0	69	100%
<b>Total IV - Services</b>	<b>68,376</b>	<b>44,408</b>	<b>23,969</b>	<b>54%</b>
<b>V - Cooperative Services</b>				
804 · Cooperative Fees	15,759	15,119	641	4%
982 · Delivery (LLC Cost)	2,125	1,936	188	10%
<b>Total V - Cooperative Services</b>	<b>17,884</b>	<b>17,055</b>	<b>829</b>	<b>5%</b>
<b>VI - Programming</b>				
881 · Promotions	4,898	4,055	842	21%
883 · Programs - Adult	4,891	3,082	1,809	59%
884 · Programs - Children	2,820	2,485	335	14%
884.2 · Programs-Teens	1,732	1,978	(246)	(13)%
884.3 · Programs - Outreach	1,133	0	1,133	100%
<b>Total VI - Programming</b>	<b>15,473</b>	<b>11,601</b>	<b>3,872</b>	<b>33%</b>
<b>VII - Materials</b>				
958 · Periodicals (Magazines&News)	751	572	179	31%
978 · Adult	40,498	32,809	7,689	23%
978.3 · Reference	270	0	270	100%
978.4 · Juvenile	16,179	12,252	3,927	32%
978.6 · Teen	7,144	4,099	3,045	74%
978.8 · Memorials	1,077	1,591	(514)	(32)%
980.4 · Lakeland Overdrive	1,811	1,657	154	9%
980.6 · Digital Materials	28,641	27,860	781	3%
<b>Total VII - Materials</b>	<b>96,370</b>	<b>80,841</b>	<b>15,530</b>	<b>19%</b>
<b>VIII - Other</b>				
885 · Friends Expense	2,070	1,542	528	34%
885.2 · Friends Expense - Juvenile	2,281	4,921	(2,640)	(54)%
887 · Beverage Supplies	676	904	(228)	(25)%
888 · Bill Braman Estate	2,287	0	2,287	100%
933.0 · Equipment Maintenance	10,679	6,701	3,978	59%

**Flat River Community Library**  
**Income & Expense Previous Year Comparison**

Accrual Basis

July 2024 through February 2025

	Jul '24 - Feb 25	Jul '23 - Feb 24	\$ Change	% Change
975.1 · Board Expense	62	0	62	100%
990 · Reimbursement of overpayments	1,231	192	1,039	542%
<b>Total VIII - Other</b>	<b>19,286</b>	<b>14,259</b>	<b>5,026</b>	<b>35%</b>
<b>IX · Technology</b>				
933.1 · Computer System Maintenance	0	1,688	(1,688)	(100)%
933.2 · Computer Software	4,336	4,938	(602)	(12)%
933.4 · IT Support	1,300	1,040	260	25%
933.5 · Computer Equipment	5,389	1,744	3,645	209%
933.6 · USF Expenditure	2,381	2,123	258	12%
933.7 · Hosting Digitized Microfilm	3,871	3,721	150	4%
933.9 · Website Hosting	0	600	(600)	(100)%
935 · Mobile Hotspots	7,092	4,008	3,084	77%
935.1 · Mobile Hotspots-GPS	38,141	0	38,141	100%
<b>Total IX · Technology</b>	<b>62,510</b>	<b>19,862</b>	<b>42,649</b>	<b>215%</b>
<b>Total Expense</b>	<b>1,032,680</b>	<b>652,023</b>	<b>380,657</b>	<b>58%</b>
<b>Net Income</b>	<b>(696,794)</b>	<b>(244,018)</b>	<b>(452,776)</b>	<b>(186)%</b>



**Flat River Community Library - GACF Trust Fund**  
**Profit & Loss Budget vs. Actual**  
 July through February 2025

Accrual Basis

	Jul - Feb 25	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
663 · Interest and Dividends	0.00	6,500.00	(6,500.00)	0.0%
664 · Market Fluctuations-Income/Loss	0.00	2,700.00	(2,700.00)	0.0%
674 · Contributions - Private Sources	0.00	1,000.00	(1,000.00)	0.0%
<b>Total Income</b>	<b>0.00</b>	<b>10,200.00</b>	<b>(10,200.00)</b>	<b>0.0%</b>
<b>Expense</b>				
998 · Foundation Account Admin. Fee	0.00	2,400.00	(2,400.00)	0.0%
999 · Transfer Out	0.00	0.00	0.00	0.0%
<b>Total Expense</b>	<b>0.00</b>	<b>2,400.00</b>	<b>(2,400.00)</b>	<b>0.0%</b>
<b>Net Income</b>	<b>0.00</b>	<b>7,800.00</b>	<b>(7,800.00)</b>	<b>0.0%</b>

**Director's Report**  
**March Board Meeting**

Mar 12, 2025

**Programs:**

Crochet 101 - 2/3 - 10  
Preschool Storytime - 2/4 - 27  
Happy Bookers - 2/4 - 8  
Mini Movers - 2/5 - 29  
TAB Meeting - 2/5 - 17  
Silent Book Club - 2/5 - 10  
Family Movie - 2/6 - 18  
Snowy Day Stories - 2/7 - 17  
Mini No-Sew Snowman Take & Make - 2/7 - 63  
Drop-In Tech Help - 2/7 - 3  
Beginner Yoga (Adult & Ages 10+) - 2/8 - 8  
Flat River Writers Group (Teen & Adult) - 2/10 - 4  
Crochet 101 - 2/10 - 9  
Preschool Storytime - 2/11 - 33  
Pizza & Pages - 2/11 - 20  
Mini Movers - 2/12 - 31  
Super Smash Bros. Tournament - 2/13 - 12  
Lights, Camera, Action!: From Greenville High School to Hollywood - 2/17 - 5  
Preschool Storytime - 2/18 - 26  
Selling Homemade Food: Learn About Michigan's Cottage Food Law - 2/18 - 20  
Mini Movers - 2/19 - 37  
TAB Meeting - 2/19 - 18  
Drop-In Tech Help - 2/21 - 1  
Boba & Beads - 2/21 - 22  
Family Puzzle Competition - 2/24 - 33  
Preschool Storytime - 2/25 - 29  
Teen Lounge Grand Opening - 2/25 - 15  
Mini Movers - 2/26 - 33  
Craft-In - 2/27 - 3  
Coloring & Coffee - 2/28 - 5

**General:**

Our library was the front page story in the Daily News two Mondays in a row this month. The first story was a fantastic feature on the Silent Book Club programs that Cass and Kristin started doing in the fall. The programs have been an awesome opportunity for outreach, as we partner with local restaurants and the off-site atmosphere feels more relaxed than any space we could provide. Cory Smith did a great job on the story, and it provided recognition for a cool opportunity staff put together.

The second was about the Grand Opening of the Teen Lounge on Feb. 25. The Greenville Chamber of Commerce was kind enough to do an official ribbon cutting for us, with the teens doing the honors. Mayor Jeff Scoby attended and spoke as well, and the event was a fantastic testament to the kids' engagement and efforts on the project. The positive response has been overwhelming.

Our new Patron Services set-up is now in its early stages. All staff formerly covering circulation or reference desks are now providing service across their knowledge base from what was formerly circulation and is now the Patron Services desk. In the coming weeks, staff will work on noting positive and negative aspects of the new setup, and we will transition the space layout, scheduling, etc. accordingly. This will also come with a shift in job titles and responsibilities as we map out staff needs in this trajectory. We have started our transition to a **Patron Services** set-up at the current circulation desk.

We have officially migrated our phone service to a Google Voice platform as well, both to smooth out this new service model as well as to create more flexibility of communication. Our main phone number has been ported over, so the transition will be seamless for patrons; however, the interface will be more intuitive and will promote shared responsiveness to patron needs (for instance, if a front-end staff member is not able to get to a desk phone during a call, it rings through to Veronica and myself to limit the number of calls going to voicemail rather than a person).

We are receiving a strong number of responses to our Black Field survey, and we look forward to sharing the results when the survey period is complete.

I met with Merritt Cieslak to review the first draft of the Space Utilization Study and gave extensive feedback, and they will return to visit with staff later this month to continue to clarify and revise their results (we gave them a lot of feedback to work with initially, so we will be reviewing their drafts carefully to ensure we are confident they have clearly covered all of our needs and problem areas).

Tiffany has finally gotten all of the logoed Baby Bags delivered for her newborn literacy initiative with Corewell Health, and will be packing and sending them out very soon.

It's almost time for the 2nd year launch of the Seed Library! Cass has been hard at work prepping the materials, and anticipates this year's launch to take place the week of March 17. This received a wonderful response last year, bringing in brand new patrons who had never used our facility before, and we hope to see the same result again this time.

#### **Lakeland Library Cooperative:**

Lakeland is forming an ILS Steering Committee currently to explore our options to select another ILS system (the software on which all of our circulation and material catalog is housed). We have been on the Sierra ILS since the early 2000s.

#### **Staff:**

Rachel had to leave us this month as she was moving out of the area. However, our work study staffer, Emmie, has been taking on additional hours to compensate, and we are excited to have Sharon return to us part time. She was a great asset to our staff (who returned on multiple occasions to provide support for library programs) and we are so happy to have her back!

Veronica has been facilitating the Google Voice implementation and training some staff on circulation procedures to better prepare them as we move to Patron Services.

Tiffany is doing some prep for Summer Reading and worked with the TAB group to plan the Grand Opening.

Kristin has been exploring ideas for integrating engaged adult patrons more actively in planning programs.

Cass is completing seed library prep, and has participated in exploring ideas for future fundraising possibilities.

Danielle facilitated the review of our periodicals subscriptions and is pushing out new Library of Things materials.

Josie has been working on some memorials projects and auditing orders.

Kamey helped to facilitate the reference desk switchover.

Tim is training on some circulation procedures.

Christine has trained on the microfilm machine functionality to prepare for helping patrons with it.

Michelle finished her Mel Maven Badge, and is now working on reference interview training.

Cara continues MeL and book repair training.

Sam is participating in our staff professional development and has chosen to learn American Sign Language.

**Memorials:**

Alden Neitzel	GHS Class of 1960
Fred Bower	GHS Class of 1960
Thomas L. (Tom) Walkington	GHS Class of 1960
Robert L. Myers	GHS Class of 1960
<b>Total</b>	<b>\$80</b>

**Meetings:**

- Feb 3 - WGLM Interview
- Feb 4 - Greenville Rotary
- Feb 6 - Friends meeting
- Feb 11 - Greenville Rotary
- Feb 13 - LLC Board and Advisory Meeting
- Feb 20 - Staff Meeting
- Feb 20 - COGG Meeting
- Week of Feb 24 - Staff 1-on-1s
- Feb 25 - Greenville Rotary

## Paid Sick Leave

### Purpose:

To establish guidelines for paid sick leave.

### Scope:

#### Applies to:

- Library Director
- Full-time hourly staff members
- Part-time hourly staff members

### Service Requirement:

Staff members will accrue sick leave benefits starting on date of hire, and are eligible to use sick hours after completion of 90 days of continuous, active, paid service.

### Eligibility:

- All regular part-time and full-time employees are eligible for sick leave based on minimum accrual rate established in the Earned Sick Time Act.
- Temporary employees hired for a period of 90 days or more will accrue sick time hours based on projected work hours per week for the contracted period of employment.

### Sick Leave Pay Benefits:

- Must meet Service Requirement defined above
- Calculation for the hours earned per month is based on contracted weekly hours agreed upon in their job offer.
- The earned hours will be paid at the staff member's regular rate of pay at the time of the sick leave.
- Full-time staff members will be paid at 8 hours times the staff member's regular rate of pay at the time of the sick leave.
- Individual sick days will be earned according to the schedule below based on the weekly average work hours calculation:

Work Hours/Week	Hours Earned Monthly
37 – 40 hours	8
35 – 36 hours	7
30 – 34 hours	6
25 – 29 hours	5
20 – 24 hours	4

15 - 19 hours	3
5 - 14 hours	2.5

General:

- Sick leave benefits are based on the calendar year beginning January 1<sup>st</sup>.
- Earned sick leave is available for use in 15 minute increments.
- Sick leave benefits are to be used in the event of an absence due to personal illness or non-work related injury. At the discretion of the Library Director, sick leave days may be used as personal days to care for the employee's spouse, child or a parent or relative living in the employee's home. After three contiguous absences, medical statements must be presented to the Library Director if requested.
- Earned sick leave may be granted for medical, dental or mental health appointments.
- Paid holidays falling within the sick leave will not be charged against the earned sick leave benefit.
- If an employee requires the use of sick leave time, the employee is to report the illness to the Library Director, or designee, by 8:30 AM or as soon as the inability to report to work is known.
- Sick leave must be taken without interruption by a "non-paid" day, unless approved by the Library Director.
- Sick leave benefits may not be used to extend vacation or holidays.
- Any unused sick leave may be accrued up to and including sixty normal work days.
- Staff members shall be paid for sick days in excess of 60 days at 50% of their current rate of pay as of January 1<sup>st</sup> of each year.
- If a staff member has exhausted all accrued sick leave benefits, an unpaid leave of absence may be granted at the discretion of the Library Director.
- Upon voluntary termination of employment, employees with 3 years or more tenure shall be eligible for pay out of accrued sick leave. All accrued benefits will be paid out at 50% of rate of pay at the time of termination. Employees who are involuntarily terminated or whose voluntary termination is the result of no-call, no-show will not be eligible for payout of accrued sick leave.

Personnel

Benefits

Adopted: 12/8/99

Revised: 8/16/07

Revised: 11/14/12

Revised: 3/13/13

Revised: 5/12/21

Revised: 2/14/24

Revised: 2/12/25

# DAILY NEWS

Since 1854 — News from Montcalm County and Ionia County, Michigan

## Enjoy the silence

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### Flat River Community Library brings readers together in silence with Silent Book Club

*By Cory Smith*

*on February 24, 2025*

0:00 / 0:00



From left, Veronica Johansen of Gowen, Flat River Community Library Marketing and Outreach Librarian Cass Vargo, Derek Stuhan of Casnovia, Library Adult Services and Programming Specialist Kristen Skinner and Michelle and Dave Seppala of Greenville sit together in silence while reading different books during the library's Silent Book Club event at Flat River Brewing Co. on Feb. 5. — DN Photo | Cory Smith

GREENVILLE — Sipping on locally crafted beverages, with their feet propped up sitting opposite each other in the comfort of a padded booth, friends Kathy Lehman and Therese Schrauben were perfectly content not speaking to each other as nearly an hour passed.

The two Belding residents were each deeply invested in the books they had brought with them to Flat River Brewing Co., intrigued by what attending their first Silent Book Club event hosted by the Flat River Community Library would have in store for them.



#### PHOTO GALLERY



For Lehman, the 45 minutes spent reading her book in silence among the dozen people participating proved to be everything she hoped it would be.

“I can’t stay home and do this, I get too distracted — the dishes need to be done, the laundry needs to be folded and Facebook calls for me,” she said. “I would rather do those things, but I love to read, so this way, I’m able to do that and I don’t feel guilty.”

While Schrauben participates as a member of the Belding Book Club, she admitted it can be difficult to find time, without distractions, to sit down and read the assigned material.

However, aside from taking the occasional break to sip her beverage, she found her time at Flat River Brewing Co. to be the perfect environment to catch up on her reading.

“This event forced me to crack the book open,” she said. “The library staff made us feel so welcome, and it was just so fun.”

Spearheaded by Library Marketing and Outreach Librarian Cass Vargo, the Silent Book Club is now in its second “season,” in which the venue for the monthly event changes every four months.

Held the first Monday of each month at 7 p.m., Vargo said the first season was held at Winter Inn, with the current second season settling in at Flat River Brewing Co.

The concept is simple — bring yourself and a book, take a seat, order food and beverages if you desire, and read in silence for 45 minutes.

The final 15 minutes of the hour-long event is then dedicated to an optional discussion time.

“This is really low pressure. It’s getting together with people, reading a book, and you don’t have to talk to anybody if you don’t want to,” Vargo said. “You can order some apps, a drink, read your book and leave. But we’ve found that we’ve made some really great friends in the community. We’ve met some patrons that we didn’t really know were our patrons.”

Inspired by silent book club events in Grand Rapids, Vargo was looking for a way to engage with library patrons outside of the walls of the library.

“What’s the fun in just always staying at the library? We live and work in this community, we’re a part of the community, so we want to be out in the community,” she said. “We want everyone to know that we are here for them. We’re going to share everything that we can, our resources and programming.”

“Personally, I think it’s just fun that everyone can get together and read whatever they want in a no-pressure environment,” she continued. “From fiction to nonfiction, there’s just a very wide variety of things to read. People at the library expressed interest in having a book club but didn’t necessarily want to all read the same book, or maybe weren’t interested in what book a club might pick. This event allows them to read without that pressure.”

After participating on her own in January, Otisco Township resident Sharon Boldt decided to make February’s event a family affair, and together, she and her husband, Eric, and their two children, Tad, 17, and Olivia, 13, sat together in silence, each reading a variety of different books.

“It’s nice because it feels like we’re coming together again, without any pressure,” Sharon said. “There’s no, ‘How was your day? What did you do?’ But we’re still all together, which is a nice feeling.”

Sharon added that had the family chosen to stay home and read together, there was little chance they’d all manage to read uninterrupted for 45 minutes.



“Being in a place like this, I think that helps because when I’m at home I’m more apt to be distracted,” she said. “Here, everyone’s doing the same thing, and that makes it normal.”

For Eric, sitting with his family and reading together without distractions was a perfect way to spend the evening.

“It’s a comfortable silence,” he said. “It’s an opportunity to be together and not have the stress of trying to come up with conversation or interact when maybe you don’t want to that day. Here, we’re all reading something that we’re interested in. We’re doing it together, but separate enough where we can have private enjoyment together.”

Despite an occasionally boisterous euchre tournament taking place on the other side of the brewery, Eric and his family welcomed the background noise.

“When I read, I shut off the world around me,” he said. “I just completely get immersed in what I am reading. We were able to completely disconnect for an hour. I love it. I’ve always been a reader. I like reading a physical book.

“It’s relaxing, it’s calming, and while my phone went off for work three or four times while we were here, I ignored it the whole time, all so I could enjoy disconnecting for a little while.”

For Tad, a Greenville High School senior enrolled in the Montcalm Community College Early College program, joining her family for the book club event meant a break from her college courses and daily social activities, such as communicating on a computer screen via her Minecraft server.

“I often hang out with my friends online, but I actually left that behind today to be here,” she said. “So it’s nice to have a moment to just sit down and read. I haven’t been able to do that as much recently, so it was nice to just take a moment to do that.”

Having recently lost her grip on dedicating time for reading, Tad said she enjoyed the fact her family was able to block out time for reading without any distractions, which allowed her to immerse herself in a teen fantasy novel.

“If I try to read at home alone, there’s so many other things I could be doing, I am easily distracted,” she said. “Sitting here, with everyone reading around me, you see that’s what we’re all doing and the distraction is removed. I do better in this environment. I can’t do headphones, I can’t do music. Having the ambient noise of other people around me, it keeps me focused.”

As the 45-minute reading period concluded, Olivia found herself stepping away from her family’s table to enjoy the 15 minutes of conversation with the other participants of the event.

Choosing to read “The Odyssey,” the Greenville Middle School eighth-grader explored her curiosity in asking other patrons what they were reading and why.

“I really enjoyed talking with other people about what they read, getting some different influences about what I might read next,” she said. “It was nice to have some comfort around me, with my family and other people. You can have different interests, but you always have some conclusion that you can come together on, even if you’re reading a hardcover, softcover, something on a kindle and the books are completely different from each other.”

For Gowen resident Veronica Johansen, attending her first silent book club meeting will not be her last time doing so.

“I’ll be back. I just enjoy going somewhere where people like to do what I do, which is reading and drinking,” she said with a laugh. “I get to know what other people are reading, what new books are coming out. Tonight, I found a new option for my husband to read.”

The next meeting of the library’s Silent Book Club will be 7 p.m. on March 5 at Flat River Brewing, and Vargo is hopeful even more patrons will attend than the dozen who did so this month.

“Even if somebody is just here at the bar, curious about what’s going on, we brought spare books for them to read. We just want people to read and be together — and all of our events are always free,” she said. “Technically, the event is geared toward adults, but obviously, we welcome teens, too. Everybody is welcome, always.

“I hope people can see that the library is not just librarians shushing you in a building. We also love to read, and we want everyone to enjoy the joy of reading.”

### **If you go ...**

**What:** The Flat River Community Library’s Silent Book Club

**Where:** Flat River Brewing Co. (Location will be announced on the library’s website events calendar and social media before each program.)

**When:** 7 p.m. on March 5 (the first Wednesday of each month.)

**Read:** There’s no assigned reading. Just bring a book to read for the first 45 minutes, and, if you would like, stay for the last optional 15 minutes to discuss your reading.

**Information:** Visit [flatriverlibrary.org](https://flatriverlibrary.org), call (616) 754-6359 or email [FlatRiver@flatriverlibrary.org](mailto:FlatRiver@flatriverlibrary.org)

# DAILY NEWS

Since 1854 — News from Montcalm County and Ionia County, Michigan

## A space of their own

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### Flat River Community Library in Greenville opens new Teen Lounge

*By Cory Smith*

on March 03, 2025

0:00 / 0:00



From left, Greenville Middle School sixth-grader Lilly Steward, 12, sixth-grader Aevry Hamel, 11, seventh-grader Avery Bergman, 12, and sixth-grader Jona Green, 12, work on crafts as they enjoy time spent in the new Teen Lounge at the Flat River Community Library in Greenville on Feb. 25. — DN Photo | Cory Smith

GREENVILLE — Having served on its Teen Advisory Board (TAB) for six years, Emma Read, 18, practically views the Flat River Community Library as a home away from home.

However, being a teenager and wanting to do teenager things in the quiet confines of a public library can present its challenges.

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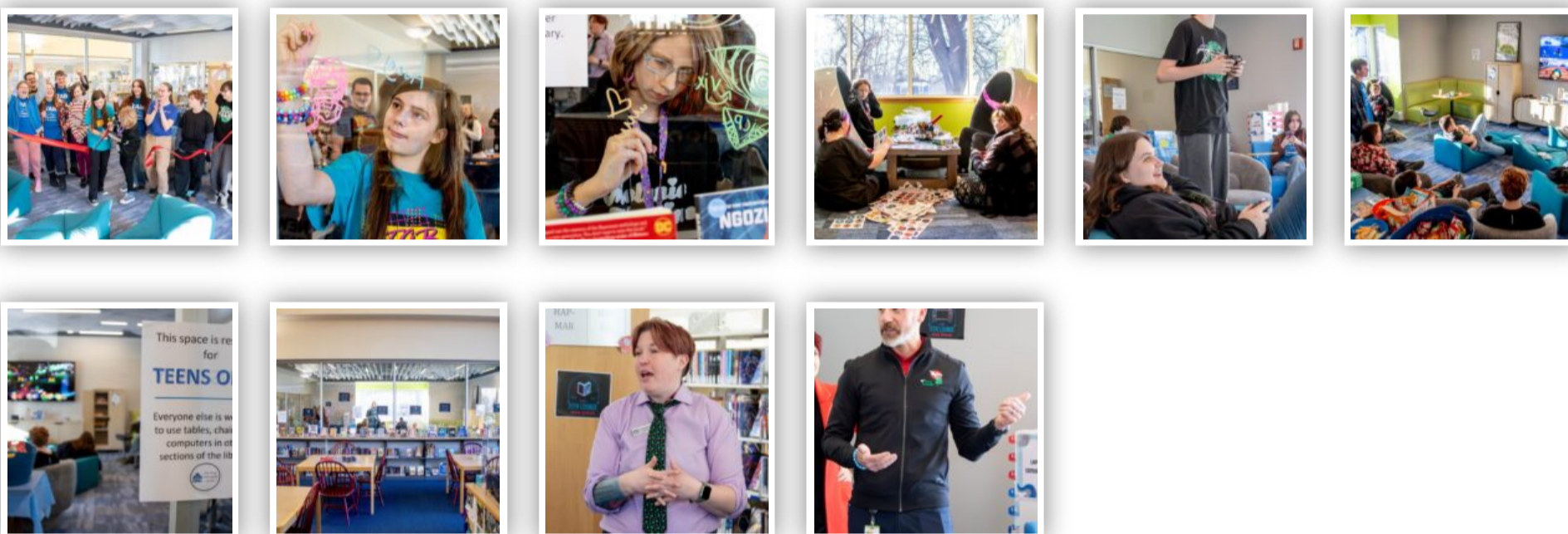


“The section of the library for teens, there wasn’t much to do and the space was very lackluster,” Read said. “There were maybe two chairs and some bookshelves. It was a little boring.”

Since the library was built in 1997, its teen section has remained essentially unchanged. To create a more engaging space, library board members collaborated with TAB over several years to transform the small corner of the library into a welcoming area designed to support how teenagers learn and play.



PHOTO GALLERY



Last week, members of TAB, library staff and the Greenville Area Chamber of Commerce came together to celebrate the grand opening of a new space at the library — the Teen Lounge — designed entirely to accommodate the needs and desires of teenagers.

For students such as Read, a homeschooled student from Montcalm Township, having a space dedicated to her age group at the library provides for a more immersive and enjoyable experience with each visit.

“This new space means a lot,” Read said. “I’ve been really looking forward to it being finished for quite a while now. It’s so cozy. With the walls and the doors, you can be a little louder without disturbing other people in the library.”

According to Library Director Stefanie Reed, the student members of TAB were heavily involved in the planning and designing of the Teen Lounge, from the colors picked for the carpet, walls and furniture to the kinds of games and other crafts made available for use.



"I am really grateful for all of the input they gave while we were doing this and how much they threw themselves into it," she said. "If I say so myself, they made some really good choices. Now they are lucky enough to have their own self-crafted area that is the coolest in the library, one that everyone else is going to be jealous of."

The Teen Lounge is sectioned off from the rest of the library, surrounded by large glass windows, two glass doors and a textured ceiling that all operate as sound-dampening measures.

The room features casual seating spaces, floor seating, dedicated study tables and one-person study desks for homework.

Additionally, the space includes a Nintendo Switch video game system, board games, crafting materials, Legos and other items for teenagers to engage in, such as laptops for doing homework.

According to Reed, the concept behind the Teen Lounge came from an unintentional lack of focus at the library on teenagers in general.

Dating back to the library's construction, Reed said the building was designed as a welcoming space for adults, with a focus also placed on early literacy for children.

"The age group of teenagers tended to get lost in that, partly because trying to find a mechanism by which to make them feel comfortable and interested in the space is difficult," Reed said. "You can tell them they are welcome, but that doesn't mean they feel welcome."

As a result, Reed said the Teen Lounge was designed as a space for teenagers to enjoy with other teenagers, and no one else.

"Seeing them embrace the space today, it is a fantastic feeling," she said. "It dovetails with what we originally hoped and anticipated for the space, that it would have a multiplicity of purposes, allowing it to shift into what the kids need it to be."

Reed said the Teen Lounge will operate as a space for teenagers and teenagers only.

"The only limitation is this is a space specifically for them," she said. "Adults are not allowed and younger children aren't allowed. That was the intent. Our staff is making sure it stays that way. A teen is not going to enter that space if they don't feel it's theirs. They have some autonomy, but it's a safe autonomy."

To create a space that the library would be confident teenagers would enjoy, Reed said they had to be involved in the process.

"We really had to meet them where they were in order to give them a safe haven to be themselves in this space and not feel as though we are imposing our own ideas on them, of what they should be doing," she said. "We worked with the architect and they gave us some direction. They provided us a scope and the kids, they grabbed onto it and decided on what they felt would be the best options for what they wanted the space to be."

Reed expects the Teen Lounge to be used on a near-constant basis going forward.

"The day after the last piece of furniture went in there, before we even announced anything, there were a handful of kids already in there using the space — kids I had never seen in the library before," she said. "Sometimes that age group can get a little rowdy, but this space, it's not only safe, but a place where they can be a little bit ridiculous. They will be under our watchful but understanding eye."

For Youth and Teen Services Librarian Tiffany Ohman, seeing the teenagers have a space to be themselves in the library is a dream come true.

"We have teens who, while they had been coming to the library for a long time, they didn't stay to hang out, do their homework and find it as a great peaceful environment," she said. "TAB helped in making all of the final decisions for this space, so I'm really excited they get to benefit from this now."

Among those who were excited to see the space in use was Greenville Mayor Jeff Scoby, who, after having sat in one of the room's Eero Aarnio-style ball chairs, expressed regret that he was too old to use the space.

"This is an exciting new adventure for the library and great for the teens," he said. "This lounge has a fishbowl appearance, and while everyone can look in, only teens can enter. It's neat to see that teen interaction made this happen."

Chamber Executive Director Paul Sischo noted that while he has helped orchestrate dozens of ribbon-cutting events for businesses, the opening of the Teen Lounge may be the "coolest" he's attended.

"We love to celebrate with the community when cool things happen and this room is one of the coolest things I've seen in a long time," he said. "I know it's not for me, and that's OK. I'm glad the teens have this space and I know a lot of people put in a lot of hard work to make this happen."

According to Reed, the project came in at a cost of approximately \$200,000, utilizing the library's general fund dollars.

"The board felt strongly that that kind of investment was really going to make a significant difference to enable us to provide new things for that cross-section of kids," she said.

Flat River Community Library is a district library and operates under an agreement with the city of Greenville and Eureka, Fairplain and Montcalm townships. Each of those municipalities provides two board members, appointed by those municipalities, who serve on the library's board.